



AUDIT AND PERFORMANCE SYSTEMS

Date of Meeting	20 August 2019
Report Title	Annual Report
Report Number	HSCP.19.040
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Consultation Checklist Completed	Yes
Directions Required	No
Appendices	A. Annual Report 2018-19

1. Purpose of the Report

- 1.1. The purpose of this report is for APS to review, prior to the submission to IJB for approval, the partnership's annual performance report for 2018-19.

2. Recommendations

- 2.1. It is recommended that the APS Committee:
- a) Review the ACHSCP Annual Report 2018-19.
 - b) Provide feedback and comment to the Lead Strategy and Performance Manager for inclusion in the finalised report.

3. Summary of Key Information

- 3.1. The Public Bodies (Joint Working) (Scotland) Act 2014 obliges the integration authority to prepare a performance report for the previous reporting year



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which in this case is 1st April 2018 to 31st March 2019. The performance report therefore relates to the final year of the IJB's previous Strategic Plan.

- 3.2. The performance report must outline a description of the extent to which the arrangements set out in this plan have achieved, or have contributed to achieving, the national health and wellbeing outcomes.
- 3.3. Neither the legislation nor accompanying guidance prescribes a specific template to be used for the annual performance report. Each partnership can design its own format to best explain and illustrate its performance. The design of this year's report is based mainly on a very visual and easy read format which is hoped will grab the reader's attention and easily highlight areas of good practice and improvement. Most of the numbers are contained in appendices.
- 3.4. The partnership's Performance Management Framework outlines core national indicators which are aligned to the national health and wellbeing outcomes. These indicators are consistent across Scotland and our own progress can be monitored not only against previous years but also against the Scotland average. At the national Strategic Commissioning and Improvement Network it was suggested that all partnerships report these in a similar format for ease of benchmarking. This year's Annual Report therefore has these indicators listed in an appendix to the main report.
- 3.5. In relation to the national indicators we have previously noted that national indicators 1 to 9 which are based on a bi-annual survey using a random selection of recipients from GP practice lists do not necessarily represent the views of people who use our services. A local survey has been commissioned and the target sample criteria will be people who have used both social care and health services provided by the partnership.
- 3.6. This year, in relation to the national indicators we have been informed that there is an issue around data completeness for performance statistics against national indicators 12, 13, 14, 16 and 20 as they relate to the financial year 2018-19. Every partnership has therefore been advised, in order to ensure robust benchmarking, to report data for these indicators on a calendar year basis and we have done so in our report.
- 3.7. Previously we had a suite of local operational indicators aligned to key themes - Safe, Effective, Responsive, Caring and Well-Led. Data was not consistently collated and reported on these, but information has been provided in the Annual Report where it is available. A new set of local



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indicators aligned to the refreshed Strategic Plan were approved by the IJB in December 2018 and these will feature in future performance reports.

- 3.8. In addition, we have been asked by the Ministerial Steering Group (MSG) to report on a number of indicators which they feel best demonstrate progress on integration and which can be benchmarked across Scotland.
- 3.9. The partnership's performance against all of these indicators – national, local and MSG - are outlined in the Annual Report and an analysis and commentary has been provided on indicators of note. In addition to the quantitative data, this year a section entitled "That was the year that was" has been added capturing the qualitative information relevant to the year.
- 3.10. The partnership's Chief Finance Officer has provided regular budget monitoring updates to the IJB throughout the year. The annual report includes an overview of the total amount of money spent and also the total amount and proportion of spend in the reporting year broken down by the various services to which the money was allocated. This information mirrors that contained in the partnership's audited accounts for 2018/19 which were presented to the most recent meeting of the Audit and Performance Systems Committee.
- 3.11. This year again, we have included a section about Looking Forward which captures the areas of improvement we are aware of and the many areas of good practice currently underway that we hope to be able to report on in future.
- 3.12. Highlights for this year's Annual Report are: -
 - Continued improvements in Delayed Discharges
 - A reduction in admissions from A&E.
 - The implementation of a number of strategies
 - Progress on a number of transformation projects
 - Stabilising our governance and structure arrangements
 - Implementation of our Workforce Plan

Some areas for improvement include: -

- The percentage of adults with intensive care needs receiving care at home
- The number of A&E attendances



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3.13. The integration authority is required to publish this annual performance report and to provide a copy of it to its constituent authorities, Aberdeen City Council and NHS Grampian.

3.14. The ACHSCP Annual Report 2018/19 is set out in Appendix A.

4. Implications for APS

4.1. Equalities – this report has no direct implications in relation to equalities.

4.2. Fairer Scotland Duty – this report has no direct implications in relation to the Fairer Scotland Duty.

4.3. Financial – There are no direct financial implications arising from the recommendations of this report.

4.4. Workforce – There are no direct workforce implications arising from the recommendations of this report.

4.5. Legal – under the terms of the Public Bodies (Joint Working) (Scotland) Act 2014 we have a statutory obligation to publish an Annual Report. Whilst, due to governance arrangements we are unable to publish within the stipulated timescale (4 months after the end of the financial year i.e. 31st July 2019), we are in a similar situation to many partnerships and there is an acceptance at government level that this is the case. If the Annual Report was not to be approved and published, we would be in breach of our legal obligation which would damage the reputation of the IJB and give rise to uncertainty around its performance.

4.6. Other – none.

5. Links to ACHSCP Strategic Plan

5.1. The Annual Report demonstrates the progress made in the final year of our previous Strategic Plan.

6. Management of Risk

6.1. Identified risks(s)



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There is a risk that we breach our legal obligation under the Public Bodies (Joint Working) (Scotland) Act 2014 (as described at 4.5 above) and also that we are not transparent and open about our performance.

6.2. Link to risks on strategic or operational risk register:

This report links to strategic risk 5. - *There is a risk that the IJB, and the services that it directs and has operational oversight of, fail to meet both performance standards/outcomes as set by regulatory bodies and those locally determined performance standards as set by the board itself. This may result in harm or risk of harm to people.*

6.3. How might the content of this report impact or mitigate these risks:

The report gives the IJB assurance on the areas where we are performing well and highlights areas where performance could be improved allowing them to direct remedial activity where required.